

PAC MINUTES

Richard Bulpitt Elementary PAC

December 8, 2025 @ 6:30pm | *General Meeting*

In Attendance

Executive:

Rahima Rana (*President*), Simran Kaur (*Treasurer*), Christina Bally (*Hot Lunch Coordinator*), Daljit Dial (*Member at Large*), Tom Hancock (*DPAC Representative*), Marufa Parinas (*Member at Large*), Catherine Maxwell (*Vice President*), Alex Hayer (*Member at Large*), Edith Mok (*Volunteer Coordinator*), Zoe Ma (*Hot Lunch Coordinator*), Fereen Lafleche (*Member at Large*)

Administration: Zoltan Bako (*Principal*)

Regrets: Purty Saha (*Secretary*)

Meeting called to order by Rahima at 6:35pm.

Welcome and Acknowledgement

We respectfully and gratefully acknowledge that we live, learn, work and play on the traditional, unceded lands of the Matsqui, Kwantlen, Katzie, and Semiahmoo First Nations.

Approval of November 2025 Minutes

1st Catherine Maxwell, 2nd Tom Hancock. All in favour.

Principal's Report

- Ms. Lin's Grade 4 term position is ending as Ms. Lowry returns from maternity leave. Ms. Lowry has begun transitioning back and taught on Friday. Haley Arnold's (SCA) education leave has ended and a new posting will be released.
- Grade-wide writing assessments have been completed, with teachers reflecting on results and planning targeted interventions. Writing improvement is evident in the upper grades, and strong reading results continue across the school.
- Student-inclusive conferences were completed successfully using a strength-based, goal-setting approach. Report cards are being finalized and will be posted next week on MyEd.
- The Book Fair was completed with good participation.
- Winter concerts are in the planning stages, will be approximately one hour in length, and will use a new lighting setup facing the screen. Ms. McLeod and Ms. Sykes are organizing.
- Comfort kits for emergency preparedness require updating due to expired supplies. Two PAC volunteers are needed to assist with refreshing kits.
- A reunification drill is planned for May, likely involving Grade 5 students and siblings.

Treasurer's Report

- General account: \$34,855.18
- Gaming account: \$9367.33

DPAC Report

- Motion was passed at district level, for review of the vendor contract for the Feeding Futures lunch program.

Fun Lunch Update

- Overall the pizza and the booster juice fun lunch went well. There are 7 volunteers signed up for the next fun lunch.

Fundraising Updates

- Spirit Wear: 19 items sold (exceeded minimum of 12). We ran this mini order to fix a size swap issue in the initial order.
- Purdy's Holiday Fundraiser: \$2257.50 total sales, in which we collected \$592.60 in profit. Purdy's orders are available for pick up.
- Langley Christmas Bureau – raised \$803.61 in donations from Winter Market donations. Sorting hampers tonight after the meeting.

Volunteer Report

- Movie Night: there were only 4 volunteers for movie night.

Spring Fling Report

- The next meeting is on January 14th. We need lead volunteers for all major sections.

Item Review

- The Community Values Coupon Books fundraiser was highly successful, with 507 books sold, generating \$6,565.65 in revenue. Only two books remained outstanding at the end of the campaign.
- Winter Market: We got \$130 from the food truck sales, \$803 in Christmas Bureau donations, and \$334 gross from the coffee bar. The event was well organised and vendors gave positive feedback.

- Movie night: We only had 4 volunteers outside of PAC members. There were significant behavior issues with children running around. Recommendation for next time, having 2 short movies or having an intermission for longer movies.

New Business

- Pancake breakfast: the preparation starts on Thursday at 6:30 pm. Friday morning start time is 7am. There is a strong volunteer signed up for Friday.

Meeting Adjournment

1st - Catherine Maxwell, 2nd - Edith Mok, all in favour

President Rahima Rana adjourned the meeting at 7:19 pm

Next Meeting - December General Meeting

Date: Jan 20, 2026 at 7:00 PM

Location: RBE School Library