

# PAC MINUTES

Richard Bulpitt Elementary PAC

May 13, 2024 @ 7:00pm | *General Meeting*

---

## In Attendance

---

**Executive Present:** Allison Senften (*President*), Rahima Rana (*Vice-President*), Brianna Giles (*Treasurer*), Edith Mok (*RBE Volunteer Coordinator*), Zoe Ma (*Hot Lunch Coordinator*), Tom Hancock (*DPAC Representative*), Daljit Dial (*Member at Large*), Christina Bally

Administration Present: Sean Oliver (*Principal*)

**Regrets:** Sandra Borger (*Secretary*), Stephanie Shen (*Member at Large*)

Meeting Called To Order by Allison Senften at 7:08pm

---

## Welcome and Acknowledgement

---

We acknowledge that the Langley School District resides on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

---

## Approval of March and April 2024 Minutes

---

### March :

1<sup>st</sup> – Rahima Rana

2<sup>nd</sup> – Brianna Giles

All in Favour

### April:

1<sup>st</sup> – Zoe Ma

2<sup>nd</sup> – Daljit Dial

All in Favour

---

## Principal Report

---

- Kindergarten Welcome will be on May 24. Current Kindergarten students will be dismissed at 12:33pm. PAC will do a 5 min presentation to parents.
- Expansion update:
  - There are 4 options for the bridge screening. The bridge will be coloured, instead of bare galvanized steel.
  - The fencing for the extension will be expanded for no more than a week. The ground floor is arriving May 29, with the help of a crane.

- The Gr. 5 parent planned party will be happening at Al Anderson Pool. It is not sponsored by the school or PAC. Emails with more information will come out through the Gr. 5 teachers.

---

## Treasurer Report

---

- As of May 13th, 2024:
  - General Account: \$32,314.69
  - Gaming Account: \$13,965.60
- The general account will be paying for coming Spring Fling expenses.
- The gaming account will be paying for field trip buses, recess equipment, Gr. 5 Recognition, library beautification, and stage lights.

---

## DPAC Report

---

- There was no DPAC meeting, so nothing to report.
- The BCCPAC AGM was on May 4 and 5th. We voted by proxy. Results are unknown.

---

## Hot Lunch Update

---

- Is going well. We have seen less mistakes. We have only had 1-2 kids with missing lunches.
- There have been lots of volunteers coming forward (old and new faces), but we are always in need of volunteers to come and help on hot lunch days. If you can volunteer, please send an email to [hotlunchbulpitt@outlook.com](mailto:hotlunchbulpitt@outlook.com)
- Next year we will improve the messaging, and move the order deadline date so it's not over spring break.
- Still looking for a hot lunch co-coordinator to share duties with Zoe.
- Saputo is no longer doing "home deliveries," and their notice of discontinuation came 2 weeks after the service was discontinued. We had a solution (buying shelf stable through Costco).
  - They are now using their company truck, and since Saputo's delivery day is usually Tuesday, we do have enough time to source from Costco or elsewhere if necessary.

---

## Fundraising Update

---

- Our Kona Ice fundraiser went well. We are still waiting to hear how much we earned from this visit.
  - They will be back again on June 27.

---

## Volunteer Report

---

- Hot Lunch is going well. The April volunteer gift card winner will be drawn soon.
- Spring Fling:
  - Waiting on the volunteer descriptions and time slots to make the sign up genius.
  - Langley Volunteer Bureau: waiting for them to allow Edith to post the event.
  - Langley Lions has 6 volunteers able to come

- We're waiting to hear from the high school, and need approximately 20-30 volunteers from there.

---

## Spring Fling Committee Report

---

- The next meeting will take place online on Wednesday May 15th, 2024.
- Vendor market promotion has begun.
- We have changed from the raffle to a silent auction, since we have enough funding in the gaming account. Will promote the silent auction as fundraising for field trips/buses and funding requests.
- Classroom baskets themes have been emailed out, along with sign up links. Baskets will be assembled Monday May 27th and Wednesday May 29th.
- Ticket sales will go live on May 21st and run until June 3rd. This will allow for presale tickets to be distributed on Thursday June 6th.
- Cops for Cancer will be at the Spring Fling. Julio de Freitas is recruiting volunteers for the Dunk Tank.
  - Mr. Oliver said that the school will be doing a Toonie Drive on Monday May 27th.

---

## Item Review

---

- Spring Movie Night went well. We made \$850.
  - We could have ordered 2-3 more pizzas. For future movie nights, one movie showing is perfect.
- Teacher Appreciation went well.
  - vouchers were printed out for all staff at RBE for Kona Ice. 43 were presented for redemption, at a total cost of \$387.
    - Some vouchers were used by the students we support. Discussed introducing "Bulldog Bucks" as vouchers for students. Can be distributed to teachers as student rewards as well.
  - Rahima collected notes of appreciation, transcribed them onto post-it notes and put them up for display in the staff room.

---

## New Business

---

- Funding request - Grade 4 Teacher Group
  - They sent a request to cover supplies for T-shirt tie dyeing
    - They have asked parents to provide the shirts, and asked us to cover the rest.
- We discussed setting up a structure for funding requests from staff:
  - We have already decided to cover the first bus for a field trip within all zones, for all classes. A second bus (for the second field trip) would be covered up to one zone. Requests for buses for subsequent field trips would be reviewed on a case by case basis.
  - We agreed to fund other requests up to 50% up to a maximum of \$8 per student. Buses are separate from this funding. Teachers need to submit an itemized list with the amount they are expecting to be covered before we can approve the request.

---

## Meeting Adjournment

---

A motion was made by Allison Senften to adjourn the meeting

Approval of Motion: 1<sup>st</sup> Brianna Giles      2<sup>nd</sup> Edith Mok      All in Favour

President Allison Senften adjourned the meeting at 8:23 pm.

---

## Next Meeting

---

The AGM will be on June 10th, at 7 pm in the RBE School Library.