

PAC MINUTES

Richard Bulpitt Elementary PAC

November 20, 2023 @ 7:00pm | *General Meeting*

In Attendance

Executive Present: Allison Senften (*President*), Brianna Giles (*Treasurer*), Rahima Rana (*Vice President*), Sandra Borger (*Secretary*), Daljit Dial (*Member at Large*), Edith Mok (*Volunteer Coordinator*), Tom Hancock (*DPAC Representative*), Zoe Ma (*Hot Lunch Coordinator*),

Community Present: Stephanie Shen

Regrets: Sean Oliver (*Principal*), Jennifer Espin (*Vice Principal*)

7:07pm Meeting called to order by Allison Senften

Welcome and Acknowledgement

We acknowledge that the Langley School District resides on the ancestral, unceded territories of the Kwantlen, Katzie, Matsqui, and Semiahmoo First Nations.

Approval of October 16, 2023 Minutes

1st - Zoe Ma
2nd - Rahima Rana
All in favour

Principal's Report

- Mr. Oliver was unable to attend the meeting. However, he said that there are no official updates on the expansion to the school, but he believes they are narrowing down a list of potential contractors.

Treasurer's Report

- General Account as of November 20, 2023 = \$42,666.21
 - Treasurer noted that approximately \$6,000 will be coming out of the account in the next few days.
- Gaming Account as of November 20, 2023 = \$18,809.04
 - Treasurer noted that approximately \$3,300 will be coming out of the account soon to cover the cost of the grade 5 grad hoodies.
- The Halloween Dance lost approximately \$1,000. However, the leftover items (ex: cotton candy, popcorn) will be utilised in upcoming events.

DPAC Report

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- The RBE DPAC representative let the DPAC president know about the presentation on foster care that RBE PAC had in October. The same presentation was given to the DPAC in their meeting.
 - Nothing else to report.
 - Next DPAC meeting is in January 2024.

Fun Lunch Update

- There is a record number of sponsored lunches (91) from October to December, which is great news.
- There are no major concerns with recent hot lunches.
- The sushi hot lunch was very well organised.

Volunteer Report

- Class Parents
 - A WhatsApp chat has been set up with all the class parents. A few people have had questions in it, and they've received prompt replies.
 - Not all classes have a parent representative.
 - Next year, the PAC hopes that the class parents can be organised sooner in the year.
- Hot Lunch Volunteers
 - Volunteer recruitment for the hot lunches is going well. Seems to be better than last year.
- Halloween Dance Volunteers
 - Volunteer sign up went well for the dance.
- Winter Market Volunteers
 - There are a few volunteers, but we could use more. Many RBE volunteers tend to sign up at the last minute, so the Volunteer Coordinator feels like it will work out.

Fundraising Report

- 493 Community Values coupon books were sold. Profit of \$6,384.35.
- Spirit Wear has arrived and was sorted after the PAC meeting. Profit of \$409.70.
- Purdy's Christmas order is not going great. Concern that so many other organisations do it as well (ex: children's sports teams). As of November 20, there has been \$800 sold, with a profit of \$170. However, orders can be made up to November 26.
- Family Photo fundraiser had one person who did not show up and just two empty slot. There have been \$860 worth of orders. Families have up to November 30 to purchase digital copies from their session.
- Vancouver Giants Ticket fundraiser has been a slow seller. Perhaps it is still too early, as the tickets are for the end of December. To date, only 23 tickets have been sold.

Spring Fling Report

- Tin Lizzy will also bring their beverage truck; Kona Ice did not confirm their participation.

- Raffle prizes should be bigger and we should have less prizes. No online raffle sales will occur. We will use buckets again for the raffle tickets. Potential to go back to classroom raffle baskets.

Winter Market

- Date of Market: Friday, November 24, 2023.
- The market is full, but there are still vendors emailing to ask if there is space for them.
- We need to find the holiday backdrop for the Santa photo area.
- Caffeinated by Bubba is no longer able to attend and supply coffee for sale. PAC will take on this responsibility and sell coffee and hot chocolate. PAC will solicit donations from Starbucks and Mattus for supplies.
- Posters for the market have been printed and need to be put up around the school and community. Vice President will do a social media blast to continue promotion of the market.
- After PAC meeting, attendees will put up the giving trees so they are ready for the Winter Market.

Halloween Dance

- As per the Treasurer's Report, the PAC did not make money with the dance. However, the leftover items will be used elsewhere.
- There were no notable incidents.
- It was noted that next year, the volunteers at the admission table cannot be youth. These volunteers must be adults, especially if there are any issues with parents.
- The youth volunteers did very well at the concession, though there is still an adult volunteer needed there to supervise.
- There was feedback from attendees that they preferred fresh popped popcorn to the bagged popcorn.
- Hot dogs went over well. Again, this should be an adult volunteer, if possible, next year.

Movie Night

- Mr. Oliver is working on the movie licence.
- Hot dog rollers have been booked.
- We will sell cotton candy and popcorn (freshly popped).
- The first showing will be "Ice Age" and the second will be "The Santa Clause"
- It was noted that the Township of Langley requires all school bookings to be done through them for PAC events. Weekday bookings are free, whereas weekend bookings are a paid rental.

New Business

- Christmas Bureau - There are three families being sponsored by RBE this year. The PAC will set up the trees after the meeting. Whatever is not donated by families will be topped up by the PAC.
- Pancake Breakfast - Two griddles have been rented from Confetti Party Rental. The PAC owns a griddle as well. Squeeze bottles have been purchased and have arrived. We will use the Facebook PAC group to organise further details.

- Table Purchase - There was a discussion whether the PAC should use funds to purchase foldable tables for the school. The school is down to 13 tables and some of those belong to the Township of Langley. President will speak with Mr. Oliver to get his permission.
- Kitchen Fridge Replacement - The Halloween Dance made it very clear that the layout of the current fridge does not work for the PAC's purposes. We require simple shelving like a commercial fridge. There is also no need for a freezer.

Meeting Adjournment

A motion was made by Allison Senften to adjust the meeting.

First by Brianna Giles.

Second by Edith Mok.

President Allison Senften adjourned the meeting at 8:22pm.

Next Meeting

Monday, January 15, 2024 @7pm

Location: RBE School Library